

THETA XI FRATERNITY

2016-17 Year at a Glance

2017 Event Information

January 13 - 16	Presidents Academy (VPA)	Potosi, MO
January 13 - 16	Rising Stars Academy (RSA)	Potosi, MO
February 18	District Academies (NDLA)	Locations TBD
	<i>Northeast District</i>	
	<i>Allegheny District</i>	
	<i>Ohio Valley District</i>	
	<i>Southeast District</i>	
	<i>Midwest District</i>	
	<i>Bayou Hills District</i>	
	<i>Great Plains District</i>	
	<i>West District</i>	

Registration Deadlines

VPA	Jan. 1
RSA	Jan. 1
NDLA	Feb. 3

For more information about Theta Xi Leadership Academies, contact Dr. Phil Barrineau – doctorb@thetaxi.org

Financial Due Dates

September 1.....	Fall Billing Date
February 1.....	Spring Billing Date

- Chapter bills are due within 30 days of the billing date.
- If payments are not received within 30 days of the billing date the chapter will incur a standard finance charge of 1.5% per month on the outstanding balance until the payment from that billing period has been received in full.
- IRS Form 990 is due on the 15th day of the 5th month following the end of the chapter's taxable year, or November 15th.

For questions about your chapter bill, please contact your OmegaFi Account Manager.

Reporting Dates

September 16.....	Pins and Quest Order Form Due
September 16.....	Fall Roster Due*
September 16.....	Spring 2016 Grade Report Due
December 9	Fall Graduating/Departing Member Form Due
December 9.....	Spring 2016 Chapter Officer Report Form Due
January 13.....	Spring Roster Due
February 24.....	Fall 2016 Grade Report Due
March 10.....	Founders Day Celebration Submission Due
April 1.....	All Scholarship Applications Due
April 10.....	Annual Report Due**
May 12.....	Spring 2017 Graduating/Departing Member Report Due

* Due September 30th for chapters with start date after September 15th

** Due May 10th for chapters with finals starting on or after May 20th

Reporting Reminders

Maintain up-to-date *Membership, Associate Member, and Officer Reports*, as changes occur.

Complete the *Associate Member Report Form* within 48 hours of the AM joining.

Complete the *Permission to Initiate* form and submit payment 10 days prior to initiation. There is a \$50/man fee for unauthorized initiations.

Mail in *Form-A's* within 48 hours of initiation.

Report all potential Risk Management incidents within 24 hours of occurrence to HQ – emilee@thetaxi.org